



# CAP provider's guidance meetings information 2022

## **Bishop Laney Sixth Form**

Bishop Laney will be carrying out guidance meetings remotely using Microsoft Teams for all applicants which will run after school hours and some Saturday sessions.

Invitations to guidance meetings will be sent out from 21<sup>st</sup> January onwards to school and personal email addresses, as well as to parent email addresses. Meetings are to be held from 28<sup>th</sup> January onwards, and guidance meetings will consider the course content, progression routes as well as a discussion of the application.

Students will receive confirmation of their offer and conditions either at the end of their guidance meeting or shortly after. All offers and associated conditions will be confirmed in writing, and applicants asked to respond to these within a timeframe in the offer letter.

Applicants who wish to visit the site will be able to do so and this will be arranged through guidance meetings.

## **Cambridge Academy for Science & Technology**

"We are looking forward to welcoming all first and second choice applicants to guidance meetings in early February (dates to follow). Invitations will be sent out shortly. At this stage we expect these to be in person at CAST, however, we will follow national guidance. Alternative arrangements can be made if required."

## **Cambridge Regional College**

CRC is planning to hold in person welcome events for applicants on:

Monday 21<sup>st</sup> Feb– in the afternoon only  
Tuesday 22<sup>nd</sup> Feb - throughout the day  
Thursday 24<sup>th</sup> Feb –throughout the day  
Friday 25<sup>th</sup> Feb –throughout the day  
Welcome events then revert to early evening slots.

Students will receive an invitation to their welcome event by email and letter to the addresses they have provided in their application. Those who cannot attend on the day and time of their welcome event, should contact the CRC Admissions Team to rearrange. Students will be given the date and time of their welcome event by 11<sup>th</sup> Feb. At the welcome events students will find out more about the course they have applied for. Tutors will check they have applied for the correct subject(s) for the career they are looking for, and at the correct level. There will be lots of opportunities for students to ask questions about the course they have applied for, what it is like to study at CRC and the support available. One parent/carer is also welcome to attend. There will be free car parking at Huntingdon campus and Cambridge campus. At the end of the welcome event, students (except those with EHCP) will have confirmation of their conditional offer. This will also be confirmed by email.

We aim to offer a welcome event by 31<sup>st</sup> March 2022 to those who applied by the 12<sup>th</sup> January.

### **Chesterton Sixth Form**

Students whose grades meet our entry requirements will be invited to one of our welcome events on Tuesday 8<sup>th</sup> or Wednesday 9<sup>th</sup> March. These will run between 4pm and 8.30pm and will take place at Chesterton Sixth Form.

The evenings will centre around your guidance meeting with a member of our senior team to discuss subject choices and broader aspirations, with a focus on how we will support you to achieve your ambitions. During your time-slot, you will also have an opportunity to find out about our exciting enrichment programme, and a chance to meet some of our key sixth form staff.

Students who placed Chesterton as their first or second preference will be prioritised for welcome event appointments. Those that placed Chesterton as their third preference will be contacted individually and offered a meeting should they wish to come and visit us. Parents and carers are encouraged to come along if they can.

**Students will be sent their invitation to book by Friday 28<sup>th</sup> January.**

### **College of West Anglia:**

At the College of West Anglia, applicant interviews are continuing as normal (once per month for each course) and are being held face-to-face. There a small amount of courses which are hosting online applicant interviews (construction, engineering and hair & beauty) on Teams.

All applicants will have an opportunity to attend the campus and live a day in the life of a college student during our applicant events at the end of June / early July. Applicants who have been offered a place will be sent further details during the Easter break.

### **Comberton Sixth Form**

We can confirm now that we are planning to do all our admissions guidance meetings remotely.

For our external students (not current Yr11s with us) our plan now is that these will take place afterschool/early evening during the w/c 31st January. We will then do our internal Yr11s during the w/c 7th February.

### **Hills Road Sixth Form College:**

Due the current situation with Covid and to keep everyone as safe as possible, we have decided to hold our guidance meetings virtually. If you are qualified, you will be invited to book your guidance meeting appointment; meetings will be held between 9 am and 3 pm, from Thursday 3 February to Wednesday 9 February. We will also have an additional twilight session on Tuesday 22 February.

**Your booking link will be sent to you by 4pm on Friday 21 January and this link will close at 11.30 pm on 26 January; you must book your appointment by this date.**

Once you have booked your appointment, we will send you a Microsoft Teams meeting link 24 hours before your session.

We request that a parent or carer joins your guidance meeting, although this isn't essential, and your camera and microphone are switched on as this will improve your experience.

You will meet with a member of the College team who will discuss your subject choices with you, and you will also have the opportunity to find out more about our extended

curriculum; the Year 12 programme of Enrichment and the Extended Project Qualification (EPQ). We will also talk to you about our tutorial programme and how we help you to manage your transition from school to sixth form college.

### **Impington International College**

All applicants have received the information below.

We would like to offer you a guidance meeting to discuss it in more detail. You need to register and complete an application via our online system to book your Guidance Meeting.

Please use this link to complete your form: <https://impington.applicaa.com/IIC2022>

As a MyChoice16 student this is a quick and easy process.

Create your application account. You will need to confirm your email address. IVC students we recommend you use your college email address.

Enter your personal details, including contact details for your parents/guardians. If you have a copy of your passport or birth certificate to hand it can be useful to do this now but you don't need to. The more details you complete now the less you will need to do at enrolment!

You do not need to provide your predicted grades or reference details as we have these from MyChoice16.

You do not need to 'submit' the application. As soon as you are registered on the system we will know!

Once you have completed this our college manager will do the magic and then you will be sent an email asking you to book a Guidance Meeting appointment. This might take 48hours to happen.

Our Guidance Meetings start from Monday 31<sup>st</sup> January so please register as soon as you can. Guidance Meetings happen remotely via Zoom and you are welcome to have a parent or guardian with you.

### **Long Road Sixth Form College**

The Advice and Guidance Meetings will be held virtually via videocall this year, using the same booking process and online platform (SchoolCloud) as last year.

Instructions on how to book their Advice and Guidance Meeting using the SchoolCloud booking system will be sent directly to applicants and parents/carers from their MyLongRoad accounts.

This booking system will allow applicants and parents/carers to book their own meeting slot, at a convenient time for them. SchoolCloud has the ability for an additional attendee to be added to the virtual meeting (to attend from a different device), and this can be done at the point of booking. We will encourage all applicants to attend with parents/carers but recognise this is not always possible.

We would like all Advice and Guidance Meetings to take place with applicants' cameras and microphones on. This will ensure that we can engage with all of our applicants face to face and have focused and meaningful conversations.

Interviews will be held on 10 and 11 February and will run from 09:00am up until 4:30pm on each of these days.

Additional interviews will be held beyond this point and may run into the Summer. The timing of your interview will in no way affect you offer.

The booking link will be sent to applicants on Monday 24 January and will close on Monday 31 January.

Meetings will be running throughout the school day and we will be running a high number of meetings concurrently at any given time. Allowing students to attend these meetings from home may be preferable and help free up school resourcing issues if they were to be conducted on school premises.

### **The Oakes College**

Due to the high number of first choice applicants to the Oakes this year, unfortunately we will not be able to offer interviews to 3<sup>rd</sup> choice applicants and need to stagger our guidance meetings.

1<sup>st</sup> choice applicants will be invited to attend the Oakes after school between 3:30pm-7pm on either of the following dates:

January 31<sup>st</sup> (Monday) - 3:30pm-7pm  
February 2<sup>nd</sup> (Wednesday) - 3:30- 7pm  
February 3<sup>rd</sup> (Thursday) - 3:30-7pm  
February 4<sup>th</sup> (Friday) 3:30-7pm

All second-choice applicants will be invited to attend their guidance meeting on either February 25<sup>th</sup> (Friday) or February 28<sup>th</sup> (Monday)

### **Parkside Sixth**

Please direct any families to [p6-admissions@parksidecc.org.uk](mailto:p6-admissions@parksidecc.org.uk)

Face to face GM appointments have always been towards the end of Feb, March, and April, with an aim to have all of our Offer letters to students by Easter.

Every student who has applied via mychoice16 would have received an acknowledgement to thank them for their application and that Parkside Sixth will be back in contact with them shortly.

The college has been running tours for any family that gets in contact with them.